

The **Parks and Recreation Board** met Monday, September 20, 2004 at 4:30 pm in the Board of Works Room at West Lafayette City Hall.

Present at said meeting were Mike Dana, Paula Woods, Leon Trachtman, Garnet Peck, Nancy Offutt and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Brenda Lorenz, Brian Tunis, and Cheryl Kolb represented the Department. Council members Ann Hunt and Gil Satterly were present. Absent was Council member Gerry Keen, and Chris Foley and Lee Booth from the Department.

Mike convened the Board at 4:30 pm.

The first item on the agenda was the approval of the minutes of the August 16 meeting. Paula motioned the minutes be approved as presented. Garnet seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Welcomed new Park Board member, Nancy Offutt, school board representative.
- Noted the Council Report was included in the mailing.
- Several projects are under construction: completed paving of the road and lot at the barn; block is being set for the Cumberland Park restroom; rail has been poured on the overlook deck; waiting on additional Fibar for Dubois Park for older kids playground; and Chauncey Street street scape project at Morton Center hoping the lights show up before the middle of next month (2 lights – 1 for Morton and 1 for the garage at the library and trees to be planted in November as well as additional landscaping).

Assistant Superintendent – Pennie reported on the following:

- Our tenth annual Global Fest was held on September 3 and 4 and it was another successful event. Thanked the following committee members: Nancy Tobias and Sonya Margerum, volunteers; Jo Gartenhaus, commercial vendors; Tanny Dawson-Snyder, entertainment; Linda Eales and Karen Springer, Naturalization Ceremony; and Mindy Jester, International Welcome. Our Department for the one week prior to Global Fest put in over 400 hours worth about \$6,500 in labor.
- We did not have enough interest in our fall softball league but we will try again next year.

Parks – Brian reported on the following:

- Noted the Inspections were available, minus the trails inspections.
- Still working on Dubois Park playground.
- The drinking fountains in Cumberland Park are completed.
- Winterizing the pool
- Catching up on mechanical repairs

Recreation – Pennie reported on the following:

- The 3,500 Fall Recreation brochures were mailed. The brochure includes all recreation programs through December. Mail-in registrations began the first of September with walk-in and call-in registrations beginning on September 9th.
- Fifth and Sixth grade volleyball begins on Saturday, September 25. Bridget Brunton will be offering instructions in the fundamentals of volleyball.

Morton Center – Brenda reported on the following:

- The Morton Center registration total for the fall session is now 1,152 compared to last year's 1,122, an increase of 2.7%.
- WALLA's classes are scheduled to begin October 18 – November 10. They had a very successful Town Hall meeting with state representative candidates on September 14. Approximately 80 people were in attendance.
- The library is giving up their lease on room 102 and 104 at the end of the month. They will continue to lease room 100 for a little longer. We have had an inquiry about the space, and Brenda has shown the room to numerous representatives. She believes the group is working on a proposal to present to the Board in the near future.
- The new video projection equipment has been installed in the multipurpose room. There is still some fine tuning going on regarding remote controls. But the equipment is ready for use. This purchase was made possible through a grant from the North Central Health Services.

Beautification & Stewardship – Brian reported on the following:

- Keeping busy watering
- Removing hazard tree limbs
- Trimmed most of the shrubs at Morton, Centennial, University Farm and Tommy Johnston.
- Have removed shrub visibility concerns along the adopt spot on Salisbury/Navajo and along Cumberland median.
- Have pruned trees with the Tree Fund three times and along Indian Trail Pedestrian Entrance and Kalberer Road.
- Had a successful "De Trash the Wabash". Hope to continue that as a yearly event. Next year they are going to 'piggy back' with the National River and Streams Clean-up Week.

Joe mentioned that they have finished their interviewing process and Eric Reifle will be starting Monday as the new Trails Manager.

Guest Appearance:

Joe introduced Larry Tolle representing the Purdue Crew Alumni group. Joe stated that they are renting the Riverside Skating Center and would like to be able to serve wine. Lafayette Parks & Recreation allows caterers to provide alcohol at the depot and the County Parks allow a similar arrangement at the Ross House/Ross Camp.

Larry mentioned that they are not part of the University. They had Riehle Plaza reserved but just found out three weeks ago that the Depot roof is going to be repaired so they cannot use it for their function. There will be no students present at the event. They expect around 70 alumni in attendance and it will be catered.

Leon motioned to approve the request and Paula seconded the motion. Joe mentioned that Lafayette requires a copy of the caterer's license and a certificate of insurance naming the City and the Board. Larry stated that they will have greeters at the door to prevent any students from entering. It is the caterer's responsibility to control under age drinking. Joe said he did ask the Mayor and Deputy Chief to see if they had any concerns which they did not. With no further discussion Mike called for a vote on the motion to approve the request and the motion passed.

Old Business

A. Rental Rates

Joe mentioned that we need to revisit our rental policy. He will send out information prior to the next meeting. It will address all the facilities we rent. He would like a sheet with information that we can hand out to the public. Mike asked if Joe wanted a committee formed. Joe said he will work with Brenda to take what she put together before and add some additional information and send it out to the Board. After that we can see if we need a committee.

New Business

Resolution BPR 1 - 04

Joe presented a resolution for the transfer of funds. Garnet motioned to approve the Resolution. Leon seconded the motion, and the motion carried.

West Lafayette School Board

Nancy reported that they are continuing to work on a plan for the 4 -6 grades. She will have more at the next meeting.

Wabash River Parkway Commission

Paula mentioned that they will be meeting next month. Susan Brenner is leaving, who is the staff for the State Commission. They have been interviewing but no one has been hired yet. Joe mentioned that the Wabash River Enhancement Corporation has met and they have another meeting scheduled for the end of October. There are committee meetings going on pursuing legal necessities and structure. They are working on a hiring a staff person with a job description to be approved by the Board.

Other

Sigma Chi Contract

Pennie presented an agreement with Sigma Chi Fraternity to provide officiating and facility supervision for the Grade School Basketball Program. Leon motioned to approve the contract. Garnet seconded the motion, and the motion carried.

West Lafayette Youth Council

Brenda has received a letter from the Council interested in sponsoring an ice skating day for underprivileged families in the community. Joe mentioned that they would rent the facility for January 8th or 15th for a two hour period. They are asking for a discount or a waiver of the skate rental fee. Paula questioned how they were going to get the word out; she is concerned with the number of people that could possibly show up. Mike tabled the matter until next months meeting so we can get some additional clarification on the event.

Alzheimer's Association

Joe received a request from the Association which will be holding a Memory Walk in Cumberland Park on Sunday, September 26th; they would like to place four port-a-lets in the Park. Leon motioned to approve the request. Paula seconded the motion, and the motion carried.

Sagamore West Business Association

Joe stated that he has been working with a sub-committee of the group that is interested in organizing a Farmers Market for next year. It would be with the same vendors that participate in the one downtown. Their plan is to offer it on Wednesday afternoons and early evening. It would be held on the new parking lot by the ball fields in Cumberland Park. It would be run similar to a program, with the Association approving the vendors and the Department getting part of the proceeds and handling the registration.

Friendship House Trail

Garnet is concerned that people are using the trail that crosses in front of the Friendship House on Cumberland Avenue and that the cross walk is not marked well enough. Joe stated that the trail is under construction and not officially open. A pedestrian crossing sign with yellow flashers has been installed, but Cinergy has not hooked up yet.

Purchase Orders

N/A

Pay Claims

Leon motioned that claims be paid. Paula seconded the motion, and the motion carried.

Pennie reminded members that the meeting next month will be at the Riverside Skating Center.

Adjourn

The meeting adjourned at 5:35pm.

Presiding Officer

Secretary